

MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, APRIL 4, 2016
7:45 P.M.

President K. Davis opened the Regular meeting at 7:30 P.M. with the following members present: Vice President J. Woehrle, Councilmembers: F. O'Boyle; D. Casole; C. Williams; K. Transue; and, M. Oser. Mayor F. Courtright Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present. Zoning Officer Jim Borger was also in attendance.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember D. Casole moved to approve the Regular Meeting minutes of March 7, 2016, as presented. Councilmember C. Williams seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President K. Davis stated that good things are happening in the Borough: on June 10th, there will be the first outdoor concert on Pocono Mountain Volunteer Fire Company grounds for this summer; and, also noted that he has been speaking with owners of the K-Mart Plaza and with other developers wishing to possibly to come into the Borough.

MAYOR

Mayor F. Courtright advised the public that street sweeping will be held on April 20th, 21st, and 22nd. He noted that May 29th, will be the Drive-In, Fly-In Breakfast at the Pocono Mountain Municipal Airport and noted that Earth Day is Friday, April 22nd, and that the Borough will be holding a two (2) day clean-up on Friday, April 22nd, and April 23rd, the Second Annual Joseph Battisto Earth Clean-Up weekend. He also noted that on April 21st, at Coolbaugh Township there will be a medical marijuana presentation given and noted that there is a possibility that there might be a conflict for them to use the library that evening and if there was such a conflict could they hold this presentation in the Borough building.

President K. Davis gave the authorization for the presentation on medical marijuana to be held in the Borough building if a conflict arises at the Pocono Mountain Public Library.

TREASURER'S REPORT

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 155,497.59
PENN SECURITY GENERAL FUND ACCOUNT	20,692.71
CAPITAL RESERVE ACCOUNT	48,805.46
BANNER BEAUTIFICATION ACCOUNT	2,420.72
STATE LIQUID FUELS	100,139.16
PARK & RECREATION FUND	4,842.95
PLANNING COMMISSION REIMB. FUND	52,775.88
ROAD FUND – GENERAL FUND	127.46
STORMWATER FUND	132,663.71
GENERAL FUND RESERVE PLGIT ACCOUNT	41,701.02
SANITATION FUND	28,444.51
ROUTE 940 CORRIDOR FUND	53,675.00
FIVE POINT INTERSECTION FUND	<u>443,880.60</u>

GRAND TOTAL **\$ 1,085,666.77**

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Vice President J. Woehrle moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, April 4, 2016, as presented. Councilmember K. Transue seconded. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Ace Hardware	(shop supplies, de-icing salt Boro. bldg.)	\$ 396.00
Amerihealth Casualty	(workers comp)	2,450.22
Blue Ridge Cable	(phones)	397.34
Boston Mutual	(disability insurance)	240.01
DG Nicholas Co.	(grease gun coupler)	10.44
Eagle Signs	(trucks lettered w/reflective)	270.00
Eastern Time	(fire alarm monitoring/maint agreement)	903.00
Ed's Towing	(2006 Peterbilt inspection/repairs)	555.88
First National Bank	(shop supplies, office supplies)	986.02
JoAnn Misuraca-Ficco	(tax collector reimb. Supplies)	49.00
Friedman Electric	(street light replacements – RV fire)	1,780.01
G & K Services	(uniforms & rug service)	397.92
Gotta Go Potties	(gem-jet line @ maint. Garage)	175.00
Highmark Blue Shield	(health insurance)	6,196.56
Jack Williams Tire & Auto	(new tires for 2009 F-550)	394.02
Lowe's	(spray paint for Knob guardrails)	10.04
Metz, Inc.	(HVAC Maint Contract)	1,824.00
Monroe County Control Center	(Fire/EMS)	1,155.47
Monroe County Treasurer's Office	(RE Bills/Journals)	638.21
Nagle Elevator Inspections	(routine elevator lift inspection)	70.00
Newman, Williams, Mishkin	(Fareri ½ yearly retainer)	10,000.00
PACCAR	(New Kenworth payment due 5/01)	36,145.18
PA Assoc. of Municipal Admins.	(yearly dues)	140.00
Payrolls Unlimited	(March)	90.00
PPL	(electric)	887.95
PA American Water	(water bills)	709.18
Pocono Mtn. Regional Police	(April Mortgage Payment)	2,811.27
Pocono Mtn. Public Library	(1 mill RE Tax – March 2016)	6,365.10
Pocono Mtn. Vol. Fire Co.	(1 mill RE Tax – March 2016)	6,365.62
Pocono Mtn. Reg. EMS	(1/2 mill RE Tax – March 2016)	3,182.73
<i>Pocono Record</i>	(advertising)	243.00
Quill	(office supplies)	122.37
Response Computer	(install Office 10 on 5 computers)	300.00
Reliable Sign & Striping	(signs)	1,411.75
Schaedler Yesco	(shop supplies/ground rod)	230.02
Selective Insurance	(insurances)	2,361.00
Summit Welding	(repair to Oak St Park Gate)	250.00
SunnocoCOSTARS	(diesel/ fuel)	587.68
ThyssenKrupp	(elevator inspections/maint)	170.64
James P. Trombetta	(reimb. For meeting refreshments)	23.88
United Concordia	(dental insurance)	365.18
US Bank	(copier rental)	317.06
Verizon Wireless	(cell phones)	120.18
Verizon	(phone)	32.57
Wal-Mart	(office supplies)	5.05
WB Mason	(green paper for newsletters)	<u>14.97</u>

GRAND TOTAL

\$ 92,151.52

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BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 03/10/16)	\$ 5,706.22
Mt. Pocono Payroll	(w/e 03/17/16)	7,621.21
Mt Pocono Payroll	(w/e 03/24/16)	6,044.44
Mt Pocono Payroll	(w/e 03/31/16)	<u>6,033.69</u>

GRAND TOTAL **\$ 25,427.56**

BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:

Cargill Salt	(de-icing salt)	\$ 3,432.06
Lehigh Hanson	(anti-skid)	2,476.09
PPL	(traffic signals & street lights)	<u>2,018.27</u>

GRAND TOTAL **\$ 7,926.42**

ZONING OFFICER

President K. Davis introduced the residents to the Borough's new Zoning Officer, Jim Borger.

Mr. Borger discussed the Property Maintenance Code and that it is his recommendation that the Borough Council consider adopting an Ordinance in regards to Property Maintenance.

Vice President J. Woehrle moved to send the Property Maintenance Code in a draft and a sample Ordinance to the Mount Pocono Planning Commission. Councilmember D. Casole seconded. Vice President J. Woehrle also suggested to sending to the Borough Planner Carson Helfrich for his review and comment prior to the Planning Commission meeting on Wednesday, April 20, 2016. Motion carried unanimously.

SOLICITOR

Solicitor J. Fareri stated that he has nothing to report in regards to the Pocono Mountain Regional Police. He noted that he has finalized the loan paperwork for DECD, and that paperwork will be going out to them this week.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

Short Term Rental & Drop Off Box Zoning Ordinance Amendments

Councilmember D. Casole moved to table to the May 2, 2016, meeting. Councilmember K. Transue seconded. Motion carried unanimously.

NEW BUSINESS

Grass Mower Quotes

Councilmember K. Transue presented Borough Council with quotes from four (4) different vendors for the purchase of a commercial grade mower and it was his feeling that the mower could be purchased at a price that would make it cost effective to purchase a new mower and hire a part-time individual to take care of all the mowing in the Borough rather than pay the amount of quotes that we received for the bulk area grass mowing for this season. The quotes were as follows:

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Best Line Equipment	from \$4,139.00 to \$9,582.71
Stout's Mower Service	from \$7,299.00 to \$8,199.99
Pocono Power Center	\$7,465.50
John Deere	\$6,835.44

There was a very lengthy discussion regarding the mowers and which mower would work better. It was also noted that the John Deere was on a state contract with COSTARS.

Borough Secretary/ Treasurer L. Noonan noted that it would be her preference that we purchase a mower from a state contract/COSTARS vendor.

It was further noted that there was a quote from Pocono Power Center for a state contracted mower however, that mower would take more than thirty (30) days and the John Deere mower was in stock.

After this lengthy discussion in excess of thirty (30) minutes, Councilmember M. Oser moved to authorize Jeff Woehrle and Keith Transue to visit the John Deere mower and the mower at Pocono Power Center and to pick the best mower that would suit our needs and not to expend more than \$8,000.00 for a mower for the ballfields. Councilmember D. Casole seconded. Motion went to a roll call vote: Councilmember K. Transue, "Yes"; Councilmember M. Oser, "Yes"; Councilmember C. Williams, "Yes"; Vice President J. Woehrle, "Yes"; Councilmember D. Casole, "Yes"; and, Councilmember F. O'Boyle, "No", noting that he is only interested in purchasing the John Deere mower. Motion carried 6 – 1.

Borough Building Roof

Borough Secretary/ Treasurer L. Noonan stated that she was questioned by Dave McGarrey with Schoonover & Vanderhoof, if Borough Council was going to be putting out to bid the work for the Borough building roof.

There was a lengthy discussion on this matter, with Councilmember F. O'Boyle suggesting that we wait and apply for a LSA Grant to pay for the roof.

Another lengthy discussion, with the Borough Secretary/ Treasurer reminding Borough Council that the next round of LSA Grant application deadline is September 30, 2016, and the award announcements will be made in June or July of 2017. She also reminded Borough Council that the last time the roof was replaced was in 1991 and it was highly recommended that it be replaced ten (10) years after that work was done.

After a lengthy discussion regarding financing and how the roof will be paid for, it was explained that financing was already in place and that the yearly expense for said funding was \$25,000.00 per year, Councilmember M. Oser moved to begin work to bid out the roof bid specifications. Councilmember C. Williams seconded. Motion carried unanimously.

Vice President J. Woehrle excused himself from the meeting at 9:05 P.M.

Mount Pocono United Methodist Church Yard Sale Waiver Request

Councilmember K. Transue moved to allow the Mount Pocono United Methodist Church to hold their two (2) yards sale and waive all fees for these yard sales to be held on May 28th and again July 30th. Councilmember D. Casole seconded. Motion carried unanimously.

Drive-In, Fly-In Breakfast

Councilmember C. Williams moved to waive fees and authorize the placement of a sign advertising the Drive-In, Fly-In Breakfast at the Five Points Intersection. Councilmember M. Oser seconded. Motion carried unanimously.

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Tobyhanna United Methodist Church Election Day Spaghetti Dinner

Councilmember K. Transue moved to allow the Tobyhanna United Methodist Church to place a sign for their annual Election Day dinner. Councilmember D. Casole seconded. Motion carried unanimously.

STANDING COMMITTEES' REPORTS

Planning

Councilmember D. Casole noted that the planning commission did not meet during the month of March.

Water

Councilmember D. Casole noted that flushing of the hydrants have been completed in February and March, since that time Pennsylvania American Water Company (PAWC) has not had any complaints of dirty water. In the last two (2) weeks there have been two (2) events that PAWC is aware of that involved heavy draws of water on the west side of Mount Pocono. PAWC sampled multiple locations and spoke with several residents after these two (2) events occurred and found no evidence of dirty water. PAWC will be scheduling regular flushing sometime in May, and all residents will be notified ahead of time.

Mayor F. Courtright discussed the installation of five (5) new hydrants and that the list that PAWC provided was approved the Pocono Mountain Volunteer Fire Chief Dan Luddeni.

Councilmember K. Transue moved to authorize a letter be sent to PAWC with addresses of the five (5) new hydrants and outlining that it is our understating that PAWC will pay for the installation of the hydrants and agreeing that the Borough will pay for the monthly cost on two (2) of those hydrants. Councilmember D. Casole seconded. Motion carried unanimously.

MPMA (Utilities)

Councilmember F. O'Boyle noted that the cost of the change for the permits with DEP will cost the Authority an additional \$18,000.00. He also noted that long time Municipal Authority member, George Wolff, who has been on the Authority for twenty (20) years has sold his home and will be moving from the area and further noted that the Authority will have a vacancy.

President K. Davis noted that April 18th, is Borough Council's next work session and the purpose of the work session is to discuss the Municipal Authority. He further noted that Solicitor J. Fareri and the Municipal Authority's Solicitor and Engineer will also be in attendance to answer any and all questions relating to the Municipal Authority. The engineer will also give an update on the status of the spray irrigation system.

Sanitation

It was noted that the litter pickup dates are April 22nd and April 23rd.

Recreation

Councilmember M. Oser moved to expend \$1,074.00 to replace the door at the Deerfield Oak Street Park concession stand. Councilmember C. Williams seconded. Motion carried unanimously.

Personnel

No report

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Regional EMS

Mayor F. Courtright noted that there will be a letter going out regarding the upcoming Annual Legislative EMS Breakfast being held in the month of May.

Regional Police

Mayor F. Courtright noted that he had breakfast with the Chief regarding concerns and the Chief will be at our next meeting on May 2nd.

Councilmember C. Williams asked to be included the next time the Mayor will be having breakfast with the Chief.

COG

Councilmember M. Oser stated that he attended the last Council of Governments (COG) meeting and noted that their upcoming annual dinner will be held in the month of May.

PUBLIC PARTICIPATION

Linda Fleming, Fairview Avenue, discussed the Oak Street Park and the short-term rentals.

Councilmember M. Oser, read a letter from Alice Makla, Knob Road, regarding Knob Road.

There being no further business or any further public participation coming before the Board, Councilmember M. Oser moved to adjourn at 9:40 P.M. Councilmember K. Transue seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary